



GOVT. KAMLA RAJA GIRLS POST GRADUATE AUTONOMOUS COLLEGE, GWALIOR (M.P.) INDIA

INTERNAL QUALITY ASSURANCE CELL (IQAC)



(Affiliated to Jiwaji University, Gwalior under 2(f) & 12(b) NAAC – 'A' Grade Accredited Institute)
www.krgcgwalior.org krgc@rediffmail.com Phone : 0751- 2625495, 0751-2438173

No./NAAC/IQAC/2021-22

Gwalior, dt. 4th August, 2021

Minutes of 1st Meeting of IQAC

04th August, 2021

The first quarterly meeting of IQAC of the session 2021-2022 has been conducted on 04th August, 2021 Wednesday at 03.00 pm at Conference Hall of Academic Cell. The presence of member IQAC was as follows :

| | | | |
|-----|-------------------------|--|---------|
| 1. | Dr. M.R. Kaushal | - Principal and Chairperson | Present |
| 2. | Prof. R.S. Pawar | - External Expert (Administration) | Present |
| 3. | Dr. B.M. Kulshreshtha | - External Expert (Educationist) | Present |
| 4. | Ms. Asma Mohan Kalasiya | - External Expert (Industrialist) | Absent |
| 5. | Dr. Manju Dubey | - Faculty Representative, Home Science Faculty | Present |
| 6. | Dr. R.K. Dubey | - Faculty Representative, Science Faculty | Present |
| 7. | Dr. Savita Shrivastava | - Faculty Representative, Arts Faculty | Absent |
| 8. | Dr. S.S. Tomar | - Faculty Representative, Social Science Faculty | Present |
| 9. | Dr. V. K. Bansal | - Faculty Representative, Commerce Faculty | Present |
| 10. | Dr. R. C. Upadhyay | - Controller, Examination | Present |
| 11. | Dr. Harish Agarwal | - Teacher In-charge, Janbhagidari Samiti | Absent |
| 12. | Dr. Sonia Singh | - Incharge, Employment & Career Counseling Cell | Present |
| 13. | Dr. Veena Shukla | - Programme Officer, NSS & Alumni Representative | Present |
| 14. | Dr. Archana Kushwah | - NCC Officer | Present |
| 15. | Mr. Raghvendra Tripathi | - Librarian | Present |
| 16. | Vacant | - Sport Officer | - |
| 17. | Mr. G.S. Dohare | - Representative Office Staff | Present |
| 18. | Ms. Sakshi Rawat | - Student Representative | Present |
| 19. | Prof. Sanjay Swarnkar | - Co-ordinator/Director | Present |

Invited Members :

| | | | |
|----|----------------------------|----------------------------------|---------|
| 1. | Dr. Jyotsana Rana | - Alumni Representative | Present |
| 2. | Dr. Charu Katare | - Dy Academic Secretary | Present |
| 3. | Dr. Charu Chitra | - Asstt. Academic Secretary | Present |
| 4. | Dr. Anand Kumar Singh | - Asstt. Academic Secretary | Present |
| 5. | Mr. Narendra Pratap Thakur | - Incharge clerk Autonomous Cell | Present |

AGENDA OF THE MEETING :

Agenda Item 01

To approve the decisions taken in the previous meeting of IQAC dated April 10th, 2021.

Agenda Item 02

Proposal for one day workshop organized by IQAC on the subject of NAAC Assessment and Accreditation.,

Agenda Item 03

To provide grants from Autonomous Fund for the upgradation of all the departments and research study centers of the college, reference books, research journals, equipment, repair and maintenance of equipment, accidental (which includes the furnishing of the department) in the session 2021-22. Proposal for allocation of funds as follows –

| | |
|--|--|
| <i>PG Department (Science Faculty)</i> | <i>: Rs.2.00 lakh per department</i> |
| <i>PG Department (Faculty of Commerce)</i> | <i>: Rs.1.50 lakh per department</i> |
| <i>PG Department (Faculty of Humanities)</i> | <i>: Rs.1.50 lakh per practical deptt.</i> |
| <i>PG Department (Faculty of Humanities)</i> | <i>: Rs.1.00 lakh per department</i> |
| <i>UG (Arts Faculty Practical)</i> | <i>: Rs.1.25 lakh per department</i> |

Agenda Item 04

To provide grants from Janbhagidari Fund for the upgradation of all the departments running under Self Financed Scheme of the college, reference books, research journals, equipment, repair and maintenance of equipment, accidental (which includes the furnishing of the department) in the session 2021-22. Proposal for allocation of funds as follows –

| | |
|---|--------------------------------------|
| <i>PG Department (Faculty of Science)</i> | <i>: Rs.2.50 lakh per department</i> |
| <i>UG Department (Computer Science)</i> | <i>: Rs.2.50 lakh per department</i> |
| <i>UG Department (Faculty of Science)</i> | <i>: Rs.2.00 lakh per department</i> |
| <i>UG Department (Faculty of Law/Mngt.)</i> | <i>: Rs.2.00 lakh per department</i> |
| <i>UG Department (B.Com with Comp.)</i> | <i>: Rs.2.00 lakh per department</i> |

Agenda Item 05

To provide Rs.2.0 lakh each from Autonomous Fund for the upgradation of Central Library and Sports department of the college to purchase of books, journals, various equipments, repair and maintenance of equipment,

expenditure on contingency (which includes the furnishing of the department) in the session 2021-22.

Agenda Item 06

To provide Rs.2.0 lakh from Autonomous Fund for the publication of research journal 'Creative Discourse' of the college in the session 2021-22.

Agenda Item 07

To encourage the academic department for participating in Student Exchange Program and Teacher Exchange Program organizing by the cluster for national and international level institutions under RUSA scheme and executing other collaborative and MoU proposals.

Agenda Item 08

To encourage short term courses in the college, proposal to continue the process of conducting courses and admission and to start one year diploma course.

Agenda Item 09

The proposal for continuation of pre-run activities teaching-learning, evaluation, examination, regular audit, teacher-parent scheme, mentoring, departmental alumni meet, feedback, open feedback etc. in all academic departments.

Agenda Item 10

To approve the revised action plan of IQAC for the session 2021-2022.

Agenda Item 11

Any other item may be moved with the permission of the Chairperson.

The following decisions have been taken by IQAC in this meeting :

Agenda Item: 01

IQAC Coordinator put the minutes of fourth meeting of IQAC conducted on 10th, April, 2021.

Dicision :

IQAC has unanimously approved the minutes of previous meeting held on 10th, April, 2021.

Agenda Item: 02

IQAC Coordinator put the proposal to organise one day workshop on the subject of NAAC Assessment and Accreditation.

Dicision :

IQAC approved the proposal.

Agenda Item: 03

IQAC Coordinator put the proposal to provide grants from Autonomous Fund for the upgradation of all the departments and research study centers of the college, reference books, research journals, equipment, repair and maintenance of equipment, accidental (which includes the furnishing of the department) in the session 2021-22. Proposal for allocation of funds as follows –

| | |
|---------------------------------------|-------------------------------------|
| PG Department (Science Faculty) | : Rs.2.00 lakh per department |
| PG Department (Faculty of Commerce) | : Rs.1.50 lakh per department |
| PG Department (Faculty of Humanities) | : Rs.1.50 lakh per practical deptt. |
| PG Department (Faculty of Humanities) | : Rs.1.00 lakh per department |
| UG (Arts Faculty Practical) | : Rs.1.25 lakh per department |

Dicision :

IQAC approved the proposal.

Agenda Item: 04

IQAC Coordinator put the proposal to provide grants from Janbhagidari Fund for the upgradation of all the departments running under Self Financed Scheme of the college, reference books, research journals, equipment, repair and maintenance of equipment, accidental (which includes the furnishing of the department) in the session 2021-22. Proposal for allocation of funds as follows –

| | |
|--------------------------------------|-------------------------------|
| PG Department (Faculty of Science) | : Rs.2.50 lakh per department |
| UG Department (Computer Science) | : Rs.2.50 lakh per department |
| UG Department (Faculty of Scinece) | : Rs.2.00 lakh per department |
| UG Department (Faculty of Law/Mngt.) | : Rs.2.00 lakh per department |
| UG Department (B.Com with Comp.) | : Rs.2.00 lakh per department |

Dicision :

IQAC approved the proposal.

Agenda Item: 05

IQAC Coordinator put the proposal to provide Rs.2.0 lakh each from Autonomous Fund for the upgradation of Central Library and Sports department of the college to purchase of books, journals, various equipments, repair and maintenance of equipment, expenditure on contingency (which includes the furnishing of the department) in the session 2021-22.

Dicision :

IQAC approved the proposal.

Agenda Item: 06

IQAC Coordinator put the proposal to provide Rs.2.0 lakh from Autonomous Fund for the publication of research journal 'Creative Discourse' of the college in the session 2021-22.

Dicision :

IQAC approved the proposal.

Agenda Item: 07

Ms Sakshi Rawat put the proposal to encourage the academic department for participating in Student Exchange Program and Teacher Exchange Program organizing by the cluster for national and international level institutions under RUSA scheme and executing other collaborative and MoU proposals.

Dicision :

IQAC approved the proposal.

Agenda Item:08

Dr. Manju Dubey put the proposal to encourage short term courses in the college, proposal to continue the process of conducting courses and admission and to start one year diploma course.

Dicision :

IQAC approved the proposal.

Agenda Item: 09

Dr. R.K. Dubey put the proposal for continuation of pre-run activities teaching-learning, evaluation, examination, regular audit, teacher-parent scheme, mentoring, departmental alumni meet, feedback, open feedback etc. in all academic departments.

Dicision :

IQAC approved the proposal.

Agenda Item: 10

IQAC Coordinator put the proposal to approve the revised action plan of IQAC for the session 2021-2022.

Dicision :

IQAC approved the proposal.

Agenda Item: 11

Any other item may be moved with the permission of the Chairperson.

-Nil-



(Prof. Sanjay Swarnkar)
Coordinator, IQAC
Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)



(Dr. M.R. Kaushal)
Principal
Govt. Kamla Raja Girls P.G. Auto. College
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No./NAAC/IQAC/2021-22

Gwalior, dt. 14th October, 2021

Minutes of 2nd Meeting of IQAC

14th October, 2021

The second quarterly meeting of IQAC of the session 2021-2022 has been conducted on 14th October, 2021 Thursday at 03.00 pm at Conference Hall of Academic Cell. The presence of member IQAC was as follows :

| | | | |
|-----|-------------------------|--|---------|
| 1. | Dr. M.R. Kaushal | - Principal and Chairperson | Present |
| 2. | Prof. R.S. Pawar | - External Expert (Administration) | Absent |
| 3. | Dr. B.M. Kulshreshtha | - External Expert (Educationist) | Absent |
| 4. | Ms. Asma Mohan Kalasiya | - External Expert (Industrialist) | Absent |
| 5. | Dr. Manju Dubey | - Faculty Representative, Home Science Faculty | Absent |
| 6. | Dr. R.K. Dubey | - Faculty Representative, Science Faculty | Absent |
| 7. | Dr. Savita Shrivastava | - Faculty Representative, Arts Faculty | Present |
| 8. | Dr. S.S. Tomar | - Faculty Representative, Social Science Faculty | Present |
| 9. | Dr. V. K. Bansal | - Faculty Representative, Commerce Faculty | Absent |
| 10. | Dr. R. C. Upadhyay | - Controller, Examination | Present |
| 11. | Dr. Harish Agarwal | - Teacher In-charge, Janbhagidari Samiti | Present |
| 12. | Dr. Sonia Singh | - Incharge, Employment & Career Counseling Cell | Present |
| 13. | Dr. Veena Shukla | - Programme Officer, NSS & Alumni Representative | Present |
| 14. | Dr. Archana Kushwah | - NCC Officer | Present |
| 15. | Mr. Raghvendra Tripathi | - Librarian | Present |
| 16. | Vacant | - Sport Officer | - |
| 17. | Mr. G.S. Dohare | - Representative Office Staff | Present |
| 18. | Ms. Sakshi Rawat | - Student Representative | Present |
| 19. | Prof. Sanjay Swarnkar | - Co-ordinator/Director | Present |

Invited Members :

| | | | |
|----|----------------------------|----------------------------------|---------|
| 1. | Dr. Jyotsana Rana | - Alumni Representative | Present |
| 2. | Dr. Charu Katare | - Dy Academic Secretary | Present |
| 3. | Dr. Charu Chitra | - Asstt. Academic Secretary | Present |
| 4. | Dr. Anand Kumar Singh | - Asstt. Academic Secretary | Present |
| 5. | Mr. Narendra Pratap Thakur | - Incharge clerk Autonomous Cell | Absent |

AGENDA OF THE MEETING :

Agenda Item 01

To approve the minutes of the previous meeting of IQAC held on August 04, 2021.

Agenda Item 02

To conduct online student satisfaction survey for the academic session 2021-2022.

Agenda Item 03

Digitization of admission data of previous years.

Agenda Item 04

To conduct the student tracking process for the academic session 2020-2021.

Agenda Item 05

Establishment of national level distance education center IGNOU to provide higher education facilities to the students of remote areas of Gwalior-Chambal zone.

Agenda Item 06

To implement schemes under Atmanirbhar Madhya Pradesh to take initiative in various fields like national-international level MOU and NAAC Accreditation.

Agenda Item 07

Organizing awareness programs to create more awareness among students-teachers and other stakeholders towards New Education Policy-2020.

Agenda Item 08

To encourage teachers more and more for the creation of e-content and to conduct online classes through MS Team and other online platforms.

Agenda Item 09

Any other subject with the permission of the Chairperson.

The following decisions have been taken by IQAC in this meeting :

Agenda Item: 01

IQAC Coordinator put the proposal to approve the minutes of the previous meeting of IQAC held on August 04, 2021.

Decision :

IQAC has unanimously approved the minutes of previous meeting held on August 04, 2021.

Agenda Item: 02

IQAC Coordinator put the proposal to conduct online student satisfaction survey for the academic session 2021-2022.

Decision :

IQAC approved the proposal.

Agenda Item: 03

IQAC Coordinator put the proposal to Digitalise the admission data of previous years.

Decision :

IQAC approved the proposal.

Agenda Item: 04

IQAC Coordinator put the proposal to conduct the student tracking process for the academic session 2020-2021.

Decision :

IQAC approved the proposal.

Agenda Item: 05

IQAC Coordinator put the proposal to establish of national level distance education center IGNOU to provide higher education facilities to the students of remote areas of Gwalior-Chambal zone.

Decision :

IQAC approved the proposal.

Agenda Item: 06

IQAC Coordinator put the proposal to implement schemes under Atmanirbhar Madhya Pradesh to take initiative in various fields like national-international level MOU and NAAC Accreditation

Decision :

IQAC approved the proposal.

Agenda Item: 07

Dr. V.K. Bansal put the proposal to Organizing awareness programs to create more awareness among students-teachers and other stakeholders towards New Education Policy-2020.

Decision :

IQAC approved the proposal.

Agenda Item:08

IQAC Coordinator put the proposal to encourage teachers more and more for the creation of e-content and to conduct online classes through MS Team and other online platforms.

Decision :

IQAC approved the proposal.

Agenda Item: 09

Any other item may be moved with the permission of the Chairperson.

-Nil-



(Prof. Sanjay Swarnkar)
Coordinator, IQAC
Govt. Kamla Raja Girls P.G. Auto. College
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No./NAAC/IQAC/2021-22

Gwalior, dt. 02nd December, 2021

Minutes of 3rd Meeting of IQAC

02 December, 2021

The third quarterly meeting of IQAC of the session 2021-2022 has been conducted on 02nd December, 2021 Thursday at 03.00 pm at Conference Hall of Academic Cell. The presence of member IQAC was as follows :

| | | | |
|-----|-------------------------|--|---------|
| 1. | Dr. M.R. Kaushal | - Principal and Chairperson | Present |
| 2. | Prof. R.S. Pawar | - External Expert (Administration) | Present |
| 3. | Dr. B.M. Kulshreshtha | - External Expert (Educationist) | Present |
| 4. | Ms. Asma Mohan Kalasiya | - External Expert (Industrialist) | Absent |
| 5. | Dr. Manju Dubey | - Faculty Representative, Home Science Faculty | Present |
| 6. | Dr. R.K. Dubey | - Faculty Representative, Science Faculty | Present |
| 7. | Dr. Savita Shrivastava | - Faculty Representative, Arts Faculty | Absent |
| 8. | Dr. S.S. Tomar | - Faculty Representative, Social Science Faculty | Present |
| 9. | Dr. V. K. Bansal | - Faculty Representative, Commerce Faculty | Absent |
| 10. | Dr. R. C. Upadhyay | - Controller, Examination | Present |
| 11. | Dr. Harish Agarwal | - Teacher In-charge, Janbhagidari Samiti | Present |
| 12. | Mr. Santosh Yadav | - Incharge, Employment & Career Counseling Cell | Present |
| 13. | Dr. Veena Shukla | - Programme Officer, NSS & Alumni Representative | Present |
| 14. | Dr. Archana Kushwah | - NCC Officer | Present |
| 15. | Mr. Raghvendra Tripathi | - Librarian | Present |
| 16. | Vacant | - Sport Officer | - |
| 17. | Mr. G.S. Dohare | - Representative Office Staff | Present |
| 18. | Ms. Sakshi Rawat | - Student Representative | Present |
| 19. | Prof. Sanjay Swarnkar | - Co-ordinator/Director | Present |

Invited Members :

| | | | |
|----|-----------------------|-----------------------------|---------|
| 1. | Dr. Jyotsana Rana | - Alumni Representative | Present |
| 2. | Dr. Charu Katare | - Dy Academic Secretary | Present |
| 3. | Dr. Sadhna Pandey | - Dy Academic Secretary | Present |
| 4. | Dr. Charu Chitra | - Asstt. Academic Secretary | Present |
| 5. | Dr. Anand Kumar Singh | - Asstt. Academic Secretary | Present |

AGENDA OF THE MEETING :

Agenda Item 01

To approve the minutes of the previous meeting of IQAC held on October 14th, 2021.

Agenda Item 02

To explore the possibility of starting short term and diploma courses for college students in subjects like fashion designing, cosmetology, applied arts, theater arts, physical education, yoga, event management.

Agenda Item 03

To arrange a centralized computer lab for the college.

Agenda Item 04

To arrange a language lab for the college.

Agenda Item 05

To start coaching for college students who are aspirants of banking services.

Agenda Item 06

To make extensive efforts for financial assistance or help of study material to the poor students of the college.

Agenda Item 07

To conduct the 'Clean Campus-Green Campus' drive to create awareness about the environment among the girl students of the college.

Agenda Item 08

To consider the possibilities of transportation for the educational tours of college girls etc.

Agenda Item 09

Any other subject with the permission of the Chairperson.

The following decisions have been taken by IQAC in this meeting :

Agenda Item: 01

IQAC Coordinator put the proposal to approve the minutes of the previous meeting of IQAC held on October 14th, 2021.

Decision :

IQAC has unanimously approved the minutes of previous meeting held on October 14th, 2021.

Agenda Item: 02

IQAC Coordinator put the proposal for starting short term courses and diploma courses for the students of the college on subjects like Fashion Designing, Cosmetology, Applied Arts, Theater Arts, Physical Education, Yoga, and Event Management.

Decision :

Considering the above proposal, the short term courses being conducted in the college from the session 2016-17 were reviewed and it was decided to run six months short term courses on physical education and yoga in the college in the current session itself. STCC Coordinator of Dr. Pratima Jain and Guest Sports Officer Mr. Abhishek Sharma will complete the proceedings by December 15, 2021 and submit the compliance report to the Principal.

(Action - Short Term Course Committee and Sports Department)

Agenda Item: 03

IQAC Coordinator put the proposal to arrange a centralized computer lab for the college.

Decision :

IQAC approved the proposal and decision was taken regarding expansion of computer lab in law department and computer science department.

(Action - IT Cell and Office)

Agenda Item: 04

IQAC Coordinator put the proposal to arrange a centralized language lab for the college

Decision :

Considering the need of language lab for the students of Hindi, English, Sanskrit, Urdu, Marathi language subjects, IQAC has decided that a language lab should be developed in the proposed computer lab of the law department located in the computer science department.

(Action - IT Cell and Office)

Agenda Item: 05

IQAC Coordinator put the proposal to start coaching for college students for the preparation of examinations to go into banking services..

Dicision :

It was unanimously decided by the IQAC that a planner should be prepared to arrange free coaching for two to three months every year for the college students to prepare for the banking services examinations. For this, Employment Cell in-charge Mr. Santosh Yadav will prepare a proposal in seven days with the help of the Head of Department of Commerce and present it to the Principal.

(Action - Employment Cell and Commerce Department)

Agenda Item: 06

IQAC Coordinator put the proposal to make extensive efforts for financial assistance or teaching materials to the poor girl students of the college.

Dicision :

IQAC appreciated the efforts of the college in providing financial assistance to the poor students and decided that the scope of financial assistance given to poor students should be increased and through the teachers, working in the college, the specimen books of various subjects and stationery items should be collected and distributed among poor girl students.

(Action – Poor Students Fund Committee)

Agenda Item: 07

IQAC Coordinator put the proposal to create awareness about the environment among the girl students of the college, to run the 'Clean Campus-Green Campus' drive.

Dicision :

It was unanimously decided by the IQAC that concrete steps should be taken to make the college plastic-free and the Eco Club, with the help of Zoology Department, Botany Department and Geography Department, will prepare an action plan in this regard and develop a garden near Law building in the college, as Botanical Garden/Medicinal Garden. Along with this, the Eco Club should prepare a video clip depicting the efforts made by the college for the Clean Campus-Green Campus campaign. It was also decided that a separate room should be arranged by the management for the Eco Club.

(Action - Eco Club, Department of Zoology, Department of Botany and Department of Geography)

Agenda Item:08

IQAC Coordinator put the proposal to consider the possibilities of transportation for the educational tour etc. of the girl students of the college.

Decision :

There was a thorough discussion on the proposal and a need was felt to arrange transportation for the autonomous department and for field visits as well. For this it was decided to establish contact with tour operators and get vehicles from them at the collectorate rate. Apart from this, a proposal should be prepared to purchase a traveler for the vehicle arrangement of educational tour etc. and its permission should be obtained from the commissioner's office. Efforts should also be made to get help in this regard by establishing contact with NRI alumni of the college.

(Action - Office and Alumni Committee)

Agenda Item: 09

Any other item may be moved with the permission of the Chairperson.

Proposal :

Dr. Rajendra Dubey, Representative Science Faculty proposed to connect Vigyan Bhavan with generator.

Decision:

The Speaker issued instructions to take immediate action in three days.

Proposal :

Dr. R.S. Pawar, the external expert made the following proposals -

01. Shooting range and archery facility should be started in the college.

Decision:

Considering the proposal as suitable by IQAC, it was decided to comprehensively consider the possibilities of starting a shooting range and archery facility in the college.

02. Research journals should be started in major academic departments of the college.

Decision:

IQAC was apprised that a separate research journal of the college, Creative Discourse, has been published, but the publication has been stalled for a few years, so it has been decided to start Creative Discourse again and bring out major topics like Commerce, Hindi and English. Publication of separate research journal of the department strive towards.

03. Regular magazine of the college should be started.

Decision:

IQAC was informed that the publication of the college magazine for the session 2020-2021 is in its final stage.

04. The news bulletin of the college should be started.

Decision:

IQAC was informed that the news bulletin of the college has been published from time to time.

Proposal :

Ms. Sakshi Rawat, student representative proposed to make dress code compulsory for girl students of the college.

Decision:

Considering the proposal by the members of IQAC, it was decided that it can be implemented in the college only after receiving the mandate related to the dress code.

Proposal :

Mr. Raghavendra Tripathi, librarian proposed to install a digital display board for wide dissemination of information in the college.

Decision:

On the consent of the IQAC members, the chairman entrusted the responsibility of preparing a proposal in this regard to Mr. Raghavendra Tripathi in three days.

Proposal :

Mr. G.S. Dohre, the Chief Clerk proposed to conduct a training on account maintenance for third class employees working in the college and third class employees of the district.

Decision:

The IQAC members agreed on the issue and decided that the said training would be imparted during the summer vacation.



(Prof. Sanjay Swarnkar)
Coordinator, IQAC
Govt. Kamla Raja Girls P.G. Auto. College
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(Dr. M.R. Kaushal)
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No./NAAC/IQAC/2021-22

Gwalior, dt. 19th April, 2022

Minutes of 4th Meeting of IQAC

19th April, 2022

The fourth quarterly meeting of IQAC of the session 2021-2022 has been conducted on 19th April, 2022 Tuesday at 03.00 pm at conference hall of Autonomous Cell. The presence of member IQAC was as follows :

| | | | |
|-----|-------------------------|--|---------|
| 1. | Dr. M.R. Kaushal | - Principal and Chairperson | Present |
| 2. | Prof. R.S. Pawar | - External Expert (Administration) | Present |
| 3. | Dr. B.M. Kulshreshtha | - External Expert (Educationist) | Absent |
| 4. | Ms. Asma Mohan Kalasiya | - External Expert (Industrialist) | Absent |
| 5. | Dr. Manju Dubey | - Faculty Representative, Home Science Faculty | Present |
| 6. | Dr. R.K. Dubey | - Faculty Representative, Science Faculty | Absent |
| 7. | Dr. Savita Shrivastava | - Faculty Representative, Arts Faculty | Absent |
| 8. | Dr. S.S. Tomar | - Faculty Representative, Social Science Faculty | Absent |
| 9. | Dr. V. K. Bansal | - Faculty Representative, Commerce Faculty | Absent |
| 10. | Dr. R. C. Upadhyay | - Controller, Examination | Present |
| 11. | Dr. Harish Agarwal | - Teacher In-charge, Janbhagidari Samiti | Absent |
| 12. | Dr. Veena Shukla | - Programme Officer, NSS & Alumni Representative | Present |
| 13. | Dr. Archana Kushwah | - NCC Officer | Present |
| 14. | Dr. Preeti Shrivastava | - Incharge, Employment & Career Counseling Cell | Absent |
| 15. | Mr. Raghvendra Tripathi | - Librarian | Present |
| 16. | Vacant | - Sport Officer | - |
| 17. | Mr. G.S. Dohare | - Representative Office Staff | Present |
| 18. | Ms. Sakshi Rawat | - Student Representative | Present |
| 19. | Prof. Sanjay Swarnkar | - Co-ordinator/Director | Present |

Invited Members :

| | | | |
|----|----------------------------|----------------------------------|---------|
| 1. | Dr. Jyotsana Rana | - Alumni Representative | Present |
| 2. | Dr. Charu Katore | - Dy Academic Secretary | Present |
| 3. | Dr. Charu Chitra | - Asstt. Academic Secretary | Present |
| 4. | Dr. Anand Kumar Singh | - Asstt. Academic Secretary | Present |
| 5. | Mr. Narendra Pratap Thakur | - Incharge clerk Autonomous Cell | Present |

AGENDA OF THE MEETING :

Agenda Item: 01

To approve of the minutes of the previous meeting of IQAC held on 02nd December, 2021.

Agenda Item: 02

To start the new construction of the approved academic building and renovation work of the college campus under the World Bank project.

Agenda Item: 03

To get approval for construction of digital studio under World Bank project.

Agenda Item: 04

To get approval for establishment of open gym/green gym under World Bank project.

Agenda Item: 05

To organize important days of national-international level for the development of moral values with the help of various governmental-non-governmental organizations.

Agenda Item: 06

To provide support to disabled cricket players outside the college under institutional social responsibility with the help of college teachers.

Agenda Item: 07

To take action to get ISO certificate for the college.

Agenda Item: 08

To launch a payment gateway to provide online payment facility to the girl students of the college.

Agenda Item: 09

To start M.Sc. Computer Science program in the computer science department of the college.

Agenda Item: 10

To provide equipments for the newly constructed music studio in the music department.

Agenda Item: 11

Proposal to register the students of the college on the Swayam portal and to form a local chapter.

Agenda Item: 12

To develop the Lost and Found system for helping the stakeholders of the college to get the lost items in the campus.

Agenda Item: 13

Any other business with the permission of the Chairperson.

The following decisions have been taken by IQAC in this meeting :

Agenda Item: 01

IQAC Coordinator put the minutes of third meeting of IQAC conducted on 02nd December 2021.

Dicision :

IQAC has unanimously approved the minutes of previous meeting held on 02nd December 2021.

Agenda Item: 02

IQAC Coordinator put the proposal to start the new construction of the approved academic building and renovation work of the college campus under the World Bank project.

Dicision :

IQAC approved the proposal.

Agenda Item: 03

IQAC Coordinator put the proposal to get approval for construction of digital studio under World Bank project.

Dicision :

IQAC approved the proposal.

Agenda Item: 04

IQAC Coordinator put the proposal to get approval for establishment of open gym/green gym under World Bank project.

Dicision :

IQAC approved the proposal.

Agenda Item: 05

IQAC Coordinator put the proposal to To organize important days of national-international level for the development of moral values with the help of various government and non-government organizations.

Dicision :

IQAC approved the proposal.

Agenda Item: 06

IQAC Coordinator put the proposal for providing support to disabled cricket players outside the college under institutional social responsibility with the help of college teachers.

Dicision :

IQAC members appreciated the initiative and approved the proposal.

Agenda Item: 07

IQAC Coordinator put the proposal to take appropriate action to get ISO certificate for the college.

Dicision :

IQAC approved the proposal.

Agenda Item:08

IQAC Coordinator put the proposal for starting a payment gateway to provide online payment facility to the students of the college.

Dicision :

IQAC approved the proposal.

Agenda Item: 09

Dr. Anand Kumar Singh put the proposal to start M.Sc. Computer Science program in the computer science department of the college.

Dicision :

IQAC approved the proposal.

Agenda Item: 10

Dr. Jyotsana Rana put the proposal to provide equipments for the newly constructed music studio in the music department.

Dicision :

IQAC approved the proposal.

Agenda Item: 11

Dr. R.C. Upadhyay put the proposal to register the students of the college on the Swayam portal and to form a local chapter.

Dicision :

IQAC approved the proposal.

Agenda Item: 12

Dr. Charu Katare put the proposal to develop the Lost and Found system for the stakeholders of the college to get the lost items in the campus.

Dicision :

IQAC approved the proposal.

Agenda Item: 13

Any other business with the permission of the Chairperson.

-Nil-

(Prof. Sanjay Swarnkar)

Coordinator, IQAC

**Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)**

(Dr. M.R. Kaushal)

Principal

**Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)**